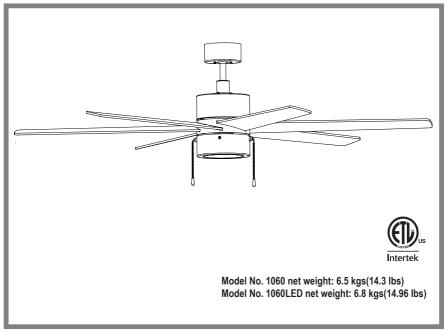
Ceiling Fan INSTALLATION MANUAL

READ AND SAVE THESE INSTRUCTIONS



Models: 1060, 1060LED



TABLE OF CONTENTS

	ages
SAFETY INFORMATION	·· 1
TOOLS REQUIRED / UNPACKING FAN	2.3
MOUNTING OPTIONS	. 4
INSTALLING MOUNTING BRACKET	5
DOWNROD ASSEMBLY	6
HANGING THE FAN MOTOR ASSEMBLY	6
MAKING ELECTRICAL CONNECTIONS	. 7.8
CANOPY ASSEMBLY	9
BLADES INSTALLATION	9
ATTACHING SWITCH HOUSING CAP	
LIGHT KIT INSTALLATION	·· 10
OPERATING YOUR FAN	·· 11
TROUBLESHOOTING	. 12

IMPORTANT SAFETY INFORMATION READ AND SAVE THESE INSTRUCTIONS.

- 1. Read all instructions and safety information carefully before installing your fan and save this manual.
- All electrical connections must be in accordance with the National Electrical Code ANSI/NFPA70 and local electrical code.
 If you are unfamiliar with proper electrical wiring connections, contact and obtain the service of a qualified licensed electrician.
- 3. To reduce the risk of electric shock, turn the electricity off at main fuse box or circuit breaker before beginning fan installation or servicing the fan. Do not operate fan without blades.
- 4. To reduce the risk of injury to person, make sure a location selected for the fan allows clear space for blades to rotate, and at least seven(7) feet (2.1 Meters) of clearance between the floor and the fan blade tips.

CAUTION: To avoid personal injury, the use of gloves may be necessary while handling fan parts with sharp edges.

WARNING: To reduce the risk of fire, electric shock or personal injury, mount the fan to outlet box marked **ACCEPTABLE FOR FAN SUPPORTS** of 15.9 kgs(35 lbs) or less, and use mounting screws provided with the outlet box. Most outlet boxes commonly used for the support of luminaires are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.

5. To reduce the risk of persona injury, use only approval hanging bracket, those parts and screws supplied with the fan and or accessories designated specifically for use with the fan.

WARNING: Using parts and or accessories other than those supplied with the fan could result in personal injury or property damage and will void the warranty.

- 6. After completing installation, check all set screws and make sure they are firmly secured.
- 7. Electrical diagrams are for reference only. Light kits are not packed with the fan must be UL or ETL listed and marked suitable for use with the fan you are installing.
 Choose fan and light switches must be UL or ETL general use. Refer to the instructions packaged with the light kits and switches for proper assembly and installations.
- 8. Wooden blades are not intended for storage or installation in spaces that are not temperature controlled. To avoid issues with blade warping, do not store or install ceiling fans in areas without air conditioning.
- 9. Do not operate reversing switch while fan blades are in motion. Fan must be turned off and blades stopped before reversing blade direction.
- 10. Do not use water or detergents when cleaning the fan or fan blades. A dry cloth or lightly damped cloth will be suitable for most cleaning.

WARNING: To reduce the risk of fire or electric shock, do NOT use this fan with any solid-state speed control device.

WARNING: To reduce the risk of personal injury, do NOT insert foreign objects in between rotating fan blades.

WARNING: To reduce the risk of electric shock, disconnect the electricity supply circuit to the fan before installing light kit.

TOOLS REQUIRED

· Ladder · Wire Strippers

· Pliers · Phillips Screwdriver







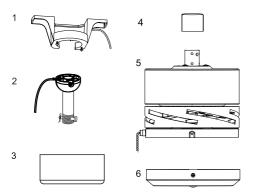


UNPACKING FAN

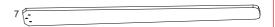
Carefully open the packaging. Remove items from Styrofoam inserts. Remove motor housing and place on clean floor or Styrofoam to avoid damage to finish.

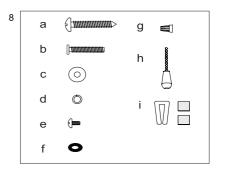
Do not discard fan carton or Styrofoam inserts should this fan will need to be returned for repairs. Check against parts list that all parts have been included.

Parts List Model No. 1060



#	Parts	Quantity
1	Mounting bracket	1
2	Downrod/ ball assembly	1
3	Ceiling canopy	1
4	Coupling cover	1
5	Fan motor assembly	1
6	Switch housing cover	1
7	Fan blade	1set

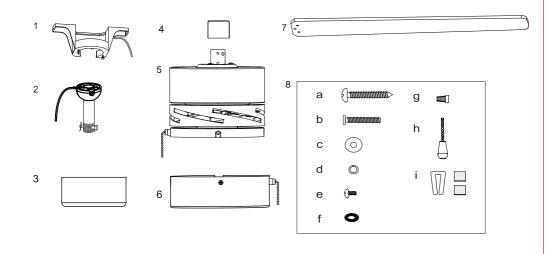




8. Hardware bag included:

#		Quantity
а	Wood screws	2
b	Mounting bracket screws 2	
С	Flat washers 2	
d	Spring washers	2
е	Blade screws	19
f	Fibber washers 19	
g	Wire nuts	3
h	Pull chain knob	1
i	Balance kit	1 set

Parts List Model No. 1060LED



#	Parts Quant	
1	Mounting bracket 1	
2	Downrod/ ball assembly	1
3	Ceiling canopy	1
4	Coupling cover	1
5	Fan motor assembly 1	
6	LED light kit	1
7	Fan blade	1set

8. Hardware bag included:

#		Quantity
а	Wood screws 2	
b	Mounting bracket screws 2	
С	Flat washers	2
d	Spring washers	2
е	Blade screws	19
f	Fibber washers	19
g	Wire nuts 3	
h	Pull chain knob	2
i	Balance kit	1 set

MOUNTING OPTIONS

If there isn't an existing UL listed mounting box, then read the following instructions. Disconnect the power by removing fuses or turning off circuit breakers.

Secure the outlet box directly to the building structure. Use appropriate fasteners and building materials. The outlet box and its support must be able to fully support the moving weight of the fan (at least 70 lbs). Do not use plastic outlet boxes.

Figures 1 and 2 are examples of different ways to mount the outlet box.

To hang your fan where there is an existing fixture but no ceiling joist, you may need ceiling fan outlet box and support brace as shown in Figure 3.

WARNING

The fan should not be installed unless the structure on which the fan is to be mounted is of sound construction, undamaged, and capable of supporting the loads of the fan and its method of mounting. A structural engineer should verify that the structure is adequate prior to fan installation. Verifying the stability of the mounting structure is the sole responsibility of the customer and/or end user, and we hereby expressly disclaims any liability arising therefrom.

Installation Preparation

To prevent personal injury and damage, ensure that the hanging location allows the blades a clearance of 7 feet (2.13m) from the floor and 18in. (46cm) from any wall or obstruction. This fan is suitable for room sizes up to 100~150 square feet.

Fig.1

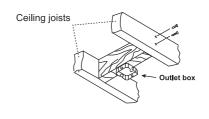
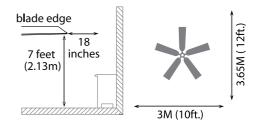


Fig.2

Ceiling Outlet box

Fig.3

Fig.4



Outlet box

INSTALLING MOUNTING BRACKET

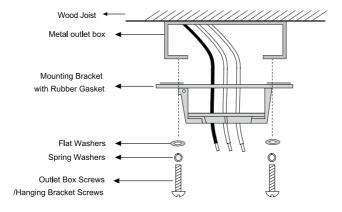
Shut the power off at the circuit breaker box before beginning.

Warning: Failure to disconnect power supply prior to installation may result in serious injury. For safety and best operating results, installation must be undertaken by qualified electrician. Before installing the fan make sure the outlet box is properly installed to house structure. Ensure the metal outlet box is securely fastened by at least two points to a structural ceiling member, a loose box will cause the fan wobble.

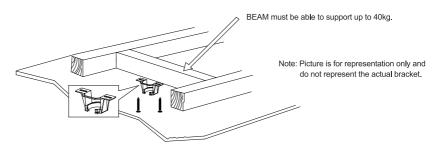
Secure mounting bracket to outlet box by tightening mounting bracket screws & spring washers. If not mount to ceiling outlet box, use wood screws and flat washers and mount securely to ceiling beam. **Note:** Do not mount directly to sheet rock or ceiling tiles.

The ceiling fan must be installed in a location with a minimum of 18" spacing from the tip of the blade to the nearest objects or walls.

Secure the mounting bracket to the ceiling joist or structure that is capable of carrying a load of at least 70kgs, use two 3-inches long screws (Not provided).



Note: The mounting screws provided are for use with wooden structures only. For structures other than wood, the appropriate screw type MUST be used.



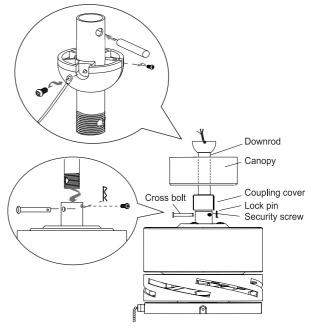
DOWNROD ASSEMBLY

Locate downrod assembly. Loosen ground screw on black hanging ball and setscrew to free lock pin.

Remove ground screw and green ground wire. Remove hanging ball from downrod and save all parts.

Ceiling fan wires through downrod. Thread downrod into top of fan motor housing until holes for downrod pin align with holes in coupling.

Note: Make sure wires do not get twisted. Insert downrod pin through coupling and downrod, secure by tightening 2 security screws. Put coupling cover and canopy in between the downrod and ball, replace the downrod ball, insert the lock pin through downrod and tight setscrew against downrod, tighten ground wire by using ground screw.



WARNING: Failure to tighten setscrew on downrod ball completely could result in fan becoming loose and possibly falling.

HANGING THE FAN MOTOR ASSEMBLY

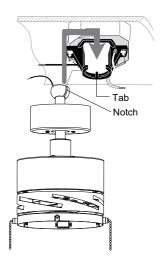
Carefully lift the fan motor assembly onto the mounting bracket that was attached to the outlet box.

Turn the entire assembly until the check tab(stopper of bracket) dropped into the notch of the downrod ball and seats firmly.

Note: The entire fan motor assembly should not rotate when seated properly.

WARNING: Failure to seat tab in the notch of the hanging ball could cause damage to electrical wire and possible shock or fire hazard.

WARNING: To avoid possible shock, do not pinch wires between the downrod/ hanging ball assembly.



MAKING ELECTRICAL CONNECTIONS

WARNING: To avoid possible electrical shock, be sure to turn off the power at the main circuit panel.

Follow the steps below to connect the fan to your household wiring. Use the wire connecting nuts supplied with your fan.

Step 1.

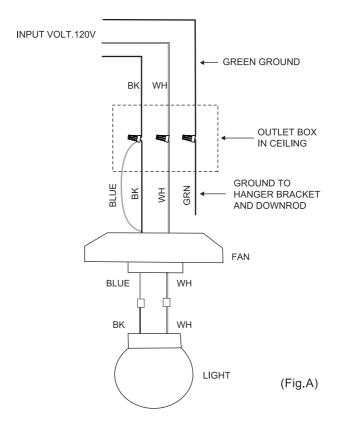
Connect Black(Hot) fan wire to Black outlet wire, white (Neutral) fan wire to white outlet wire. Connect green or bare copper wire from outlet box to the hanger bracket and downroll ball green ground wires together. (Fig.A)

If an additional blue lite kit wire is present, then also connect the blue wire to black wire. Secure all connections with nuts supplied with the fan.

Make sure there are no loose strands or connections.

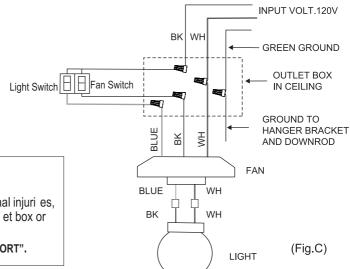
NOTE: The wiring diagram includes the light kit wiring.

The light and light switch wiring is omitted when no light kit is used with the fan.



Step 2.

After completing wiring connections, turn all splices upward and carefully push into outlet box. INPUT VOLT 120V Separate blue and black wires on one side of the outlet box, the white and green wires on the other side. BK WH GREEN GROUND **OUTLET BOX** IN CEILING Light Switch **GROUND TO** HANGER BRACKET 쑮 AND DOWNROD FAN **BLUE** WH Figures B & C illustrate the wiring connections вк WH for optional wall control. The lead wire color from the wall control may vary , refer to wall control's installation instructions LIGHT for correct wiring connections. (Fig.B)



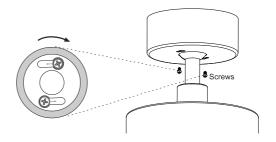
WARNING: To reduce the risk

To reduce the risk of fire, electric shock, or other personal injuri es, mount the fan only on an outl et box or supporting system marked

"ACCEPTABLE FOR FAN SUPPORT".

CANOPY ASSEMBLY

Locate 2 screws on the underside of the mounting bracket. Attach canopy to the mounting bracket by placing screws into the keyhole slots. Rotate the canopy so that the mounting screws slide into the narrow ends of the keyhole slots. Tighten the screws firmly.

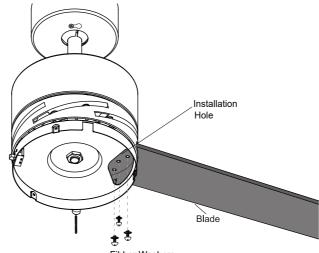


BLADES INSTALLATION

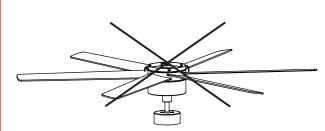
Locate blade attachment screws and washers in the hardware pack.

Slide blade through one of the slot openings on motor housing, aligning holes in blade with holes on the flywheel. Be sure to note label on blade indicating "THIS SIDE UP".

Securely attach each blade with three(3) screws & (3)washers using Phillips screwdriver, make sure 3 screws are tightened evenly. NOTE: DO not overtighten the screws as it could damage the blades. Repeat this process for the remaining blades.



Fibber Washers & Blade Screws



WARNING:

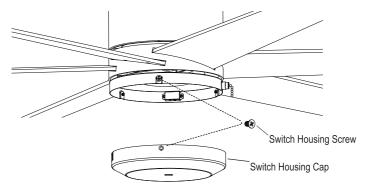
DO NOT place fan on a flat surface once the blades are attached to the motor.

This will cause the blades to become unbalanced and result in a wobbling fan.

To reduce the risk of personal injury, do not bend the blade brackets (also referred to as flanges) during assembly or after installation. DO NOT insert objects in the path of the blades.

ATTACHING SWITCH HOUSING CAP

Remove 3 screws from switch housing, and secure the bottom cap to switch housing with these 3 screws.



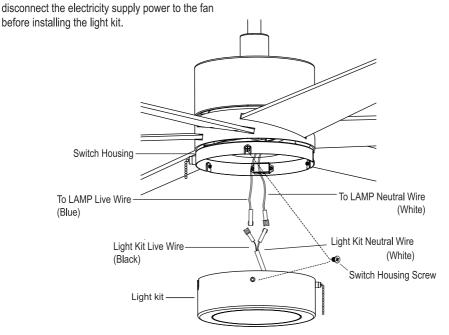
LIGHT KIT INSTALLATION

(For ceiling fan model no.1060LED with light kit included)

Connect wires using connectors supplied with light kit.

Light kit Live Wire (BLACK) to BLUE wire from fan, light kit Neutral Wire (WHITE) to the WHITE wire from fan. Remove three(3) screws on switch housing, secure light kit to switch housing with these three(3) screws.

WARNING: To reduce the risk of electric shock,



OPERATING YOUR FAN

Connect the pull chain knob(s) to the pull chain(s) located in the switch housing.

A slide reverse switch located on the switch housing controls the direction of blade rotation.

The right position sets the blades in REVERSE rotation.

The left position sets the blades in FORWARD rotation.

SUMMER Mode: The reverse switch shall be in the "left" (SUMMER) position to make the fan rotate in

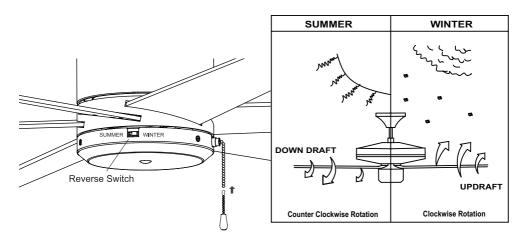
an anticlockwise direction. The airflow will be directed downwards, for cooling in summer.

WINTER Mode: The reverse switch shall be in the "right" (WINTER) position to make the fan rotate in a clockwise direction. The airflow will be directed upwards assisting in the circulation of

warm air, for energy conservation in winter.

Warning: Turn fan completely off before changing the setting of the slide reverse switch.

Important: Reverse switch must be set either completely to the LEFT or completely to the RIGHT for fan to function. If the reverse switch is set in the middle position, fan will not operate.



Turn on the power and check the operation of your ceiling fan. The pull chain controls fan speed as follows:

1 pull = High Speed

2 pulls = Medium Speed

3 pulls = Low Speed

4 pulls = OFF

Note: Even if the fan is mounted with a minimum of 7 feet clearance from the trailing edge of the blades to the floor, be careful to avoid raising your arms or any object in the path of the blades.

TROUBLESHOOTING

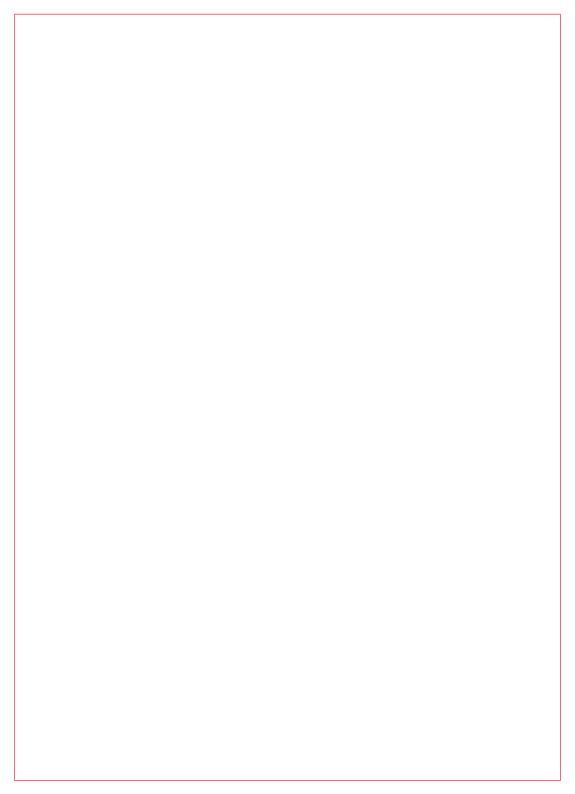
WARNING: Failure to disconnect power supply prior to troubleshooting any wiring issues may result in serious injury.

Problem	Solutions
Fan will not start.	Check circuit fuses or breakers. Check line wire connections to the fan and switch wire connections in the switch housing.
Fan sounds noisy.	 Make sure all motor housing screws are snug. Make sure the screws that attach the fan blade bracket to the motor hub is tight. Make sure wire nut connections are not rubbing against each other or the interior wall of the switch housing. Allow a 24-hour "breaking-in" period. Most noise associated with a new fan disappear during this time. If using an optional light kit, make sure the screws securing the glassware are tight. Check that light bulb is also secure. Some fan motors are sensitive to signals from solid-state variable speed controls. If you have installed this type of control, choose and install another type of control. Make sure the upper canopy is a short distance from the ceiling. It should not touch the ceiling.
Fan wobbles	 Check that all blade and blade arm screws are secure. Most fan wobbling problems are caused when blade levels are unequal. Check this level by selecting a point on the ceiling above the tip of one of the blades. Measure this distance. Rotate the fan until the next blade is positioned for measurement. Repeat for each blade. The distance deviation should be equal within 1/8". Use the enclosed Blade Balancing Kit if the blade wobble is still noticeable. If the blade wobble is still noticeable, interchanging two adjacent (side by side) blades can redistribute the weight and possibly result in smoother operation.

CARE OF YOUR FAN

Here are some suggestions to help you maintain your fan.

- Because of the fan's natural movement, some connections may become loose. Check the support connections, brackets, and blade attachments twice a year. Make sure they are secure. (It is not necessary to remove fan from ceiling.)
- 2. Clean your fan periodically to help maintain its new appearance over the years. Use only a soft brush or lint-free cloth to avoid scratching the finish. The plating is sealed with a lacquer to minimize discoloration or tarnishing. Do not use water when cleaning. This could damage the motor, or the wood, or possibly cause an electrical shock.
- 3. You can apply a light coat of furniture polish to the wood blades for additional protection and enhanced beauty. Cover small scratches with a light application of shoe polish.
- 4. There is no need to oil your fan. The motor has permanently lubricated bearings.





www.rplighting.com 4931 Paseo Del Norte NE Albuquerque, NM 87113 1-800.937.6925